

The following information is required for submissions to the Bellberry HREC, please complete and include this document in your REGIS submission.

Document/Information	Included in application?
HREC Fee Form	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, please advise when the form will be provided
Full (non-abbreviated) CV for the PI at each site in the application, that has been updated within the last two years	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, please advise when the CV will be provided
Number of participants expected to be recruited at each site	Please state here for each site included in the application:
PICF Pathway 1, 2 or 3?	Please state here:
Site Specific Clauses Summary – required where PICF Pathway 2 has been selected	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If no, please advise when this will be provided
Protocol and IB documents are pdf and bookmarked	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, please advise when these will be provided
Radiation report (if above standard of care)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (SOC) If no, please advise when the report will be provided
Has the HREC Indemnity been sent to Bellberry via post or an online submission system such as DocuSign or AdobeSign to bellberry@bellberry.com.au ? Please include the REGIS application ID and CPI in subject line.	<input type="checkbox"/> Yes Please note: HREC Indemnity is not required for investigator-driven EPCT applications.
Do the filenames of attachments in REGIS match the description of the attachments?	<input type="checkbox"/> Yes Please note that updating the “Description of attachment/Title Descriptor” in REGIS does not change the filename. The filename will appear on any HREC approval letters.

References

[National Statement on Ethical Conduct in Human Research \(2025\)](#)

BA F1.1.12 Site specific clauses template

BA F1.1.17 PICF submission pathways

BA F6.1.2 REGIS submission HREC fee form

BA F15.1.1 Insurance and indemnity FAQ